



Fire Advisory Board

Monroe County, New York

Maggie Brooks
County Executive

Alexander H. Sienkiewicz
Chairman

Monroe County Fire and EMS Advisory Board

Meeting Agenda

Date: March 17, 2008

ATTENDANCE:

VOTING MEMBERS: D. Coon, J. Hare, B. Kirchgessner, J. Lemcke, L. Ritz, M. Burnside, Al Sienkiewicz, R. Spiegel, L.J. Sutherland

EX OFFICIO: S. DeRosa V. Pratt, S. Schalabba, M. McHenry, M. Meisenzahl, J. Cassin, W. Evans, C. Dunn, T. Ekwel, P. Schwartzman, R. Verdouw, E. Riley, D. Pfersick, E. Coyle

- A) Call to order the Fire and EMS Advisory Boards
- B) Pledge of Allegiance
- C) Moment of silence for fallen emergency services personnel
- D) Do we have a quorum? No quorum.
- E) Introduce any new guests/members in attendance. None
- F) Fire Advisory Board Report—**Al Sienkiewicz**
 - Fire Advisory Board Report: Strategic Planning Committee will be meeting on Wed. afternoon at 4:00 p.m., PSTF.
 - Update on Rules and Regulations: Channel 2 brought to light how dated our rules and regulations were. Subcommittee has been working on this for some time.
 - Storm policy to be added, emergency conditions that are at ECD. Al and FECB are working on a draft.
- G) EMS Advisory Board Report—**Terry Ekwel**
 - There is a system wide concern regarding hospitals. Working with Dr. Cushman, and Tim Czapranski, through Muffy Meisenzahl's office, regarding the upcoming FEMA grant, if we get a working grant, we hope to use some of the funds to take a look at the whole EMS delivery system and fine tune the system.

H) Public Safety Director's Report---**Steve Bowman**

I) Fire & EMS Communications Committee—**Hank Wehner**

J) Fire Coordinator's Report—**Ed Riley**

- Reviewed the current status of the State's Outreach Fire Training Program. Each year the County is asked to submit a projected schedule prior to the OFPC budget year as to how many hours Monroe County believes are requested for training. In 2007/2008 OFPC approved 1200 hours. In December 2007, we requested additional training above our allocated hours. OFPC told us to go ahead and keep scheduling. So, we kept scheduling. Without any indication of a problem, on Friday afternoon 2/15 the State cancelled the classes including the FF1 Blended Learning class beginning on 2/20. Monroe County offered to pay 100% of the cost for these classes. We have certified Instructors that can teach these cancelled classes. I was told that his was not OK.
- On 2/26 I received a call from SFA Floyd Madison indicated that we can once again re-schedule the Blended FF1 class. This class was started on 3/6 with 18 students. Several drop out due to personal scheduled problems with the new class dates.
- This year 2008/2009 we have requested 2400 hours of training for 2008/2009. OFPC has requested 1400 for Monroe County in the April 2008 State budget.
- I have made a formal recommendation to SFA Madison /OFPC to allow Monroe County to pay for the additional 1000 hours of training. We would follow the Administrative Guidelines of the State OFPC. I hope to hear more about the status is the State budget is passed on April 1, 2008.
- Fire and EMS directory is going to print tomorrow (3/18/08). Thanks to Bill Evans for all his help.
- PSTF—some infrastructure changes are in sight for props/burn building out back at the Fire Training Grounds. The spring/summer fire training classes should see some improvements.
- Problem in the State with novelty lighters for children, designed to attract children. County Fire Marshals, along with Fred Rion are going to get a campaign going. We would like to try locally in Monroe County to get these lighters taken out of circulation and get them off to consumer products safety. This is a nation wide issue.
- FASNY convention is here this year in August. The County is also hosting the Association Fire Districts State of New York – AFDSNY here on May 1 - 4th at the Doubletree in Henrietta. Mendon Fire Commissioner, Larry Pierce will be sworn in as President.
- Ed Riley and Sam DeRosa are meeting regularly with RFD Chief John Caulfield and Exec. Chief Sam Mitrano on mutual county and city fire issues. So far it has been very successful.

- Ed Riley and Mike McHenry presented outgoing Chairman Al Sienkiewicz, a Certificate of Recognition from County Executive Maggie Brooks, in recognition of service to the Monroe County Fire Advisory Board.

- 1) Training—**Jay France** (see information above)
- 2) Office of Juvenile Intervention- **Fred Rion** – no report
- 3) County HazMat Team—**Sam DeRosa**

- 6 Level-0's since the last FAB meeting. No incidents of any consequence to report.
- The Hazmat Team will be taking delivery of new Level-A suits sometime in April. The suits are significantly different from our current Level-A's and will take some time for team training prior to going into service.
- Hazmat will also take delivery of a chemical detection device known as 'Ahura' during the month of April.

Fire Investigation Unit

- Unit is very busy
- The part time investigators are on-board and working out very well

Other Business:

- The New Chiefs Workshop was held on March 1st with 23 attendees. The session went well and we thank everyone for participating.

K) EMS Coordinators Report—**Tim Czapranski**

L) Public Safety Communications—**Rich Verdouw**

Digital Paging

1. 2-way digital pager devices

- Working on a refurbish project to restore the 1st & 2nd order pagers, functionally to near new condition with exception of the case. We should have a schedule out to the departments soon.
- With the refurbish project will come a 12 month warranty beginning with the return of the pager to the user department
- CRS current firmware build is 1.15 vs: 003 and it is on the County web site as a reference
- Questions / comments / changes should be directed to pagerchanges@monroecounty.gov .

2. 2-way digital paging system

- Westfall Road site was brought on line 2-26-08
- Chili Site is nearly complete, awaiting Frontier approval at the Widger Site for connectivity
- Expect Chili site on the air 4/1/08

- Currently working on Baker Hill site in Perinton
- Site work is continuing at the balance of the new site to prepare for radio equipment

3. Zetron paging Terminals

- Paging Terminals were upgraded last week, resolving the recent failures after a high volume of pages such as the Weather Group or an Alert 2
- All system users should check their outgoing greetings and re-record them if necessary

Narrowband / Simulcast

- Skywave Communications continues work on simulcast of F2,3,4

M) Emergency Communications Department—**John Cassin**

- Employee Tawana Rice has been selected as Monroe Livingston County Communication Specialist employee of the year.
- Step conference April 10-12. Public Awareness committee will be a vendor at the conference; if anyone wants to speak to anyone from the committee about events coming up over the summer, there will be someone there to talk to you.
- After 30 years of service, Eric Rudin retired March 7, as our Senior Fire Dispatcher.
- CAD vendors in Rochester demonstrating products—March 3-7. Overall turnout was good.
- RFP out in May. Anyone who would like to become involved in this project you can e-mail Bob McElligott at 911CADreplacement@monroecounty.gov.
- Currently revamping weather protocols.
- New contract for Hyperreach, which includes mapping and cell phone registration.

N) Office of Emergency Preparedness—**Muffy Meisenzahl**

- Emergency Preparedness changing office name. New name is Office of Emergency Management.
- Fred Rion will be Associate Emergency Manager.
- Mark Leszczynski, from the Health Department will be Emergency Management Program Technician.
- Name change from Emergency Preparedness to Emergency Management aligns office title with our professional discipline. Our office is for planning, response, recovery and readiness—all four are now reflected in the title of the office.
- Grant—under Homeland Security Program grant.
 - We are now one of 53 metropolitan areas in the country participating and able to draw funds under the acronym UASI. (Urban Area Security Initiative)
 - 7 tier 1 cities
 - 53 tier 2 cities
 - Rochester, Monroe County, Syracuse, Onondaga County and Albany, Schenectady County is the three new areas in New York State to be participating in this grant.

- O) **5 minute recess while boards relocate for remainder of meeting**
- P) Approval of FAB minutes from the January 28, 2008 meeting.
- Q) Communications received:
1. Monroe County Fire District Officer Assoc stating the following changes:
W. (Bill) Kirchgessner, President
Sherman Manchester, 2nd Vice President
 2. Monroe-Livingston Regional Emergency Medical Services Council stating that Bob Faugh will be their representative.
- R) Committee reports:
- 1) Mutual Aid Plan—**Dave Coon**
 - 2) Fire Investigator—**Mike Burnside**
 - 54 Fire investigation calls to date
 - Calls of significance were March 1, 2008, 558 Banington Dr., incendiary fire is being investigated by Greece police. March 14, 2008, at 9 Woodstock Lane, Clarkson, which is in the Brockport Fire District, a fatal fire, which is still under investigation.
 - 3) PSTF Training—**Vince Pratt**
 - Last month a meeting of the Fire Training Advisory Board Subcommittee—at this meeting Steve Bowman, Mike Karnes, Al Sienkiewicz and Mike McHenry.
 - Survey was finalized and we went over the presentation with them. Mike brought some excellent ideas. User survey will hopefully get out next month.
 - Mike Karnes invited to attend May Fire Advisory Board meeting. Any questions for Mike Karnes send to Vince Pratt.
- S) **Fire Department Reports:**
- 1) Rochester Fire Dept. — **Steve McClary**
 - 2) Airport Fire Dept.—**Bob Spiegel**
 - Jim Statt was promoted to Captain
 - May 30th Chief Spiegel retires
 - 3) East/West Side Coordinator—**Hank Wehner**
 - 4) 1st Battalion —**Al Sienkiewicz/Vince Pratt**
 - Webster fire, two-story second floor
 - St. Paul district, basement fire
 - 5) 2nd Battalion—**John Lemcke/Randy Jensen**
 - 2 apartment fires

- 1 fatal fire in Brockport
- 6) 3rd Battalion—**LJ Sutherland**/Steve Schalabba
- 7) 4th Battalion—**Gary Johnson**/Dave Sheffield
- 8) 5th Battalion—**Dave Coon**
 - 1 Fire
 - 5th & 3rd Honeoye Falls
 - Water rescue in Henrietta

- T) Monroe County Vol. Fire Chief's Assoc.—**Jim Hare**
 - Working on Red's scholarship

- U) Monroe County Fire District Officers Assoc.—**Bill Kirchgessner**
 - Father Steiger passed away

- V) Monroe County Volunteer Fireman's Assoc. & FASNY—**Larry Ritz/Alan Way**
 - FASNY conference to be held in Rochester this year.
German fest in Barnard—March 18th
Band concert at Clarion— Wed. March 19th
Monte Carlo night—Wed. March 19th
Hospitality night—Thurs. night March 20th
Dinner Friday

- W) Monroe County Legislature—**Tony LaFountain**

- X) Rochester City Council

- Y) Monroe County Supervisor's Assoc.—**Austin Warner III**

- Z) Association of Villages—**Bill Carter**

- AA) Fire Marshals' Assoc.—**Chris Dunn/Don Bowers**

- BB) Burn Association—**Paul Schwartzman**
 - Burn walk—June 8th info on website FLRBA.com
 - Steering committee for national prevention information can be found at Firehouse.com, vision 20/20 website, for more info contact Lauri or Paul

- CC) Old Business

- DD) New Business
 - Thank you to all from Chair Al Sienkiewicz

- EE) Nominations for Chair and Vice Chair – **Dave Coon**
Dave Coon represented nominating committee for the Office of Chairman of the Fire Advisory Board. The nominating committee reports they would like to nominate Michael McHenry.

Dave Coon: Are there any other nominations from the floor?

Board: No response.

Dave Coon: Are there any other nominations from the floor?

Board: No response.

Dave Coon: Are there any other nominations from the floor?

Board: No response.

Dave Coon: Would you like to make a motion to close nominations?

Board: Yes.

Dave Coon: Second please?

Board: Second

Dave Coon: All in favor?

Board: Yes

Motion granted.

Dave Coon: The nominating committee would like to nominate Steve Schalabba as Vice-Chair. Are there any other nominations?

Board: No response.

Dave Coon: Are there any other nominations:

Board: No response.

Dave Coon: Are there any other nominations?

Board: No response.

Dave Coon: Would someone like to make a motion that we close nominations?

Sam DeRosa: Motion.

Dave Coon: All in favor?

Board: All in favor

Dave Coon: Opposed?

Board: No response.

Dave Coon: Motion granted

Dave Coon: Michael McHenry please come up and run the remainder of the meeting.

FF) Chairman Mike McHenry: "Again, I'd like to thank Al, he's done a tremendous job. Hopefully we can keep going what he's started."

GG) Next meeting **May 19, 2008.**

HH) Anything good for the meeting

- Suggestion to review Board make-up.
- Suggestion to review liaison with legislature.
- FASTNY this summer

II) Motion for adjournment

Meeting was adjourned at 8:05 p.m.

***Next meeting May 19, 2008 7:00 p.m.
Public Safety Training Facility
Office of Emergency Management***